

# Useful self-service features

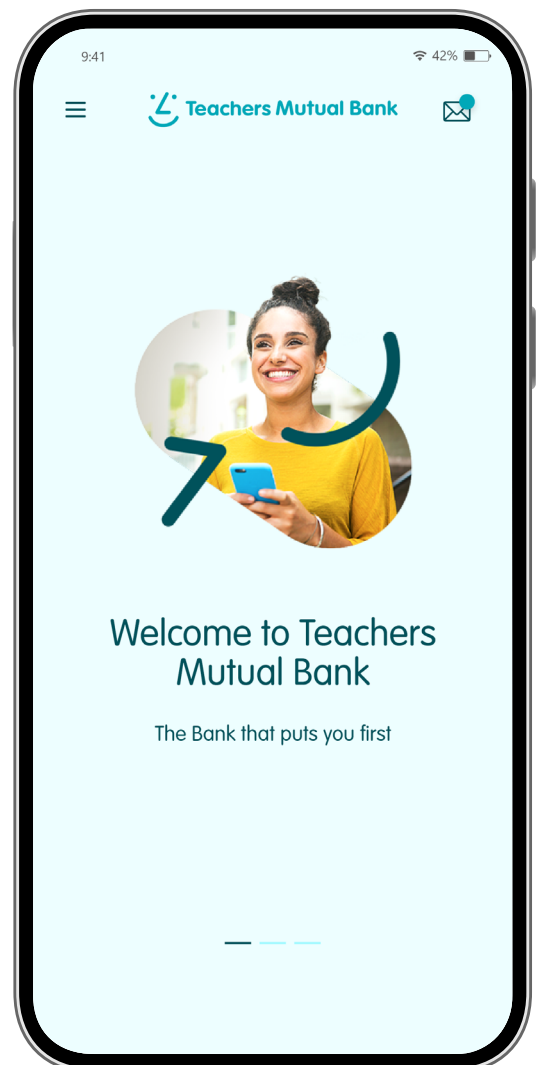
It's easy to track your spending, update your address and contact information and set a savings goal within the Teachers Mutual Bank Mobile Banking App<sup>1</sup>.

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## Download the app

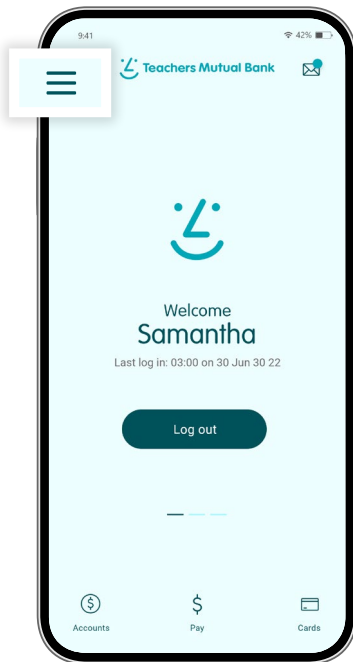
Make sure you have your Member Number and your Internet Banking Access Code, then simply download the app to get started.



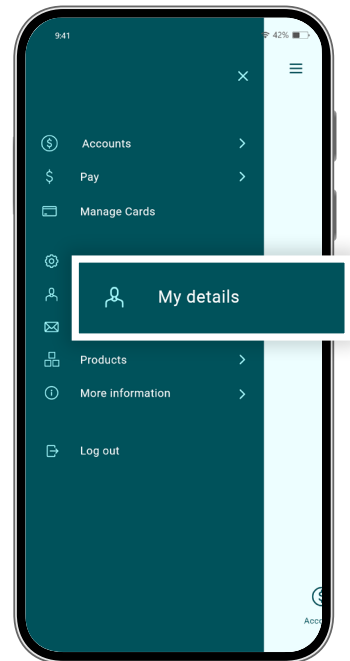
# Staying up to date

## Update your details

- 1 From the home screen, tap on the three horizontal lines in the top-left corner. The **main menu** will appear.

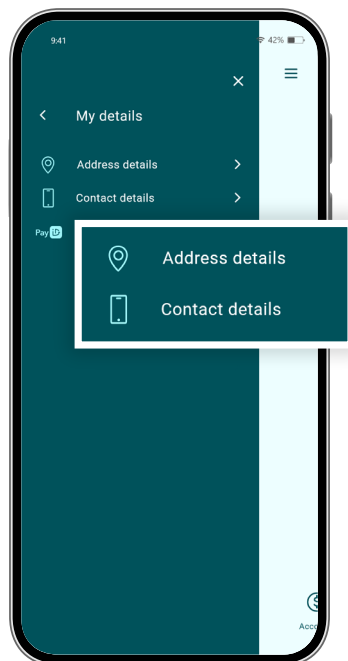


- 2 Tap **My details**.

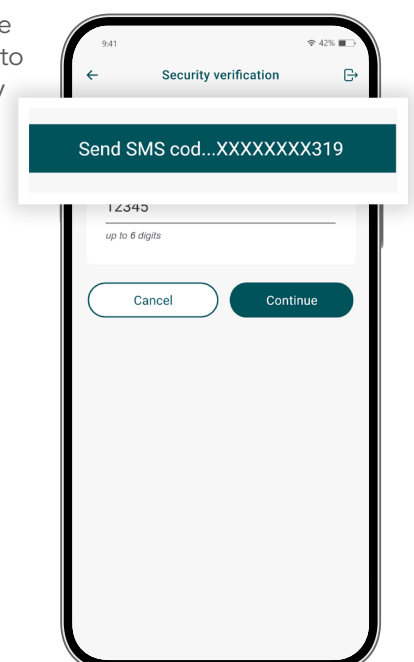


- 3 Select **Address details** or **Contact details** to update your phone, mobile or email address.

Before you can update any details you will need to complete the security verification.



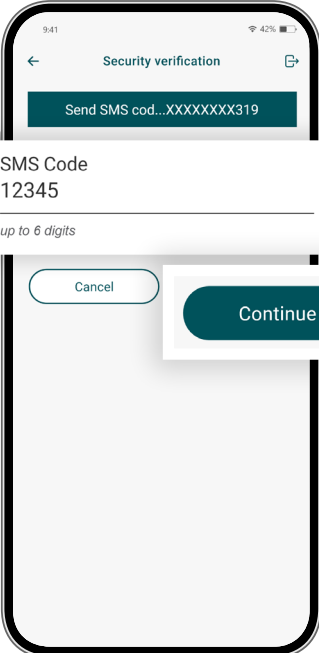
- 4 Choose the mobile number you want to receive the security verification code.



# Staying up to date

## Update your details – cont'd

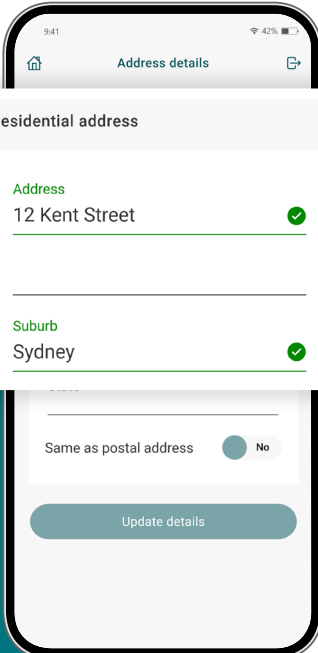
- 5 Enter the code we send to your mobile. Tap **Continue**.



The screen shows a 'Security verification' header with a back arrow and a share icon. Below is a button labeled 'Send SMS cod...XXXXXXXX319'. A text input field contains 'SMS Code 12345' with a note 'up to 6 digits'. At the bottom are 'Cancel' and 'Continue' buttons.

- 6 Select **Address details**, **Phone details** or **Email address details**. Input your updated details.

**Note:** you can't update a mobile number where it's the number used for additional authentication.

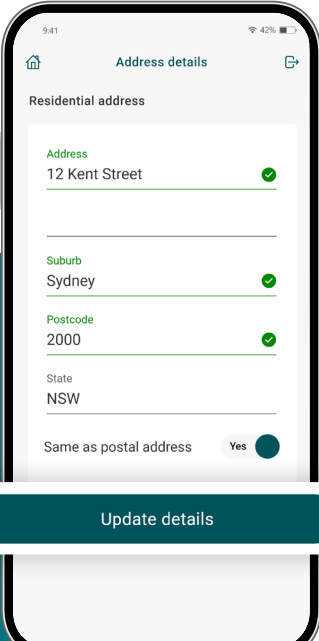


The screen shows 'Address details' with a back arrow and a share icon. Under 'Residential address', there are fields for 'Address' (12 Kent Street), 'Suburb' (Sydney), and 'Postcode' (2000), each with a green checkmark. Below these is a 'State' field with 'NSW'. At the bottom is a toggle for 'Same as postal address' set to 'No' and an 'Update details' button.

- 7 Then tap **Update details** so your changes are saved.



**Note:** For security reasons, you'll need to call and let us know what your new mobile number is if you use it as an SMS One Time Password.

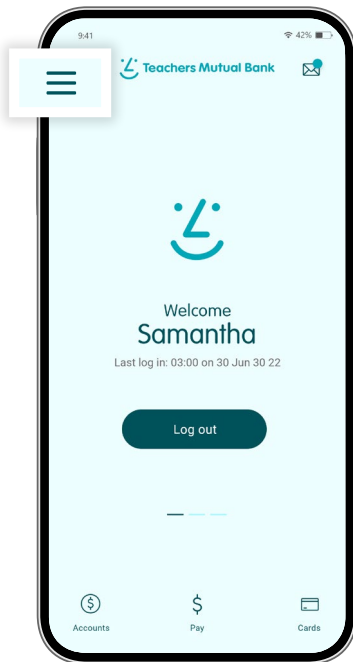


This is a full view of the 'Address details' screen. It shows the 'Residential address' section with fields for 'Address' (12 Kent Street), 'Suburb' (Sydney), 'Postcode' (2000), and 'State' (NSW), each with a green checkmark. At the bottom is a toggle for 'Same as postal address' set to 'Yes' and an 'Update details' button.

# Know where your money is going

## Track your spending

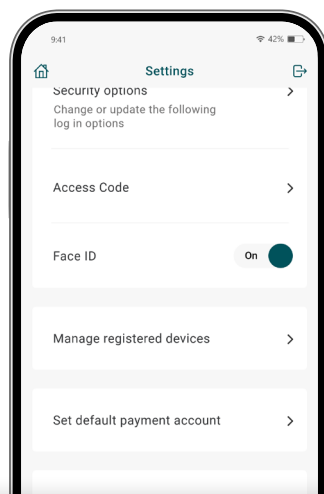
- 1 From the home screen, tap on the three horizontal lines in the top-left corner. The **main menu** will appear.



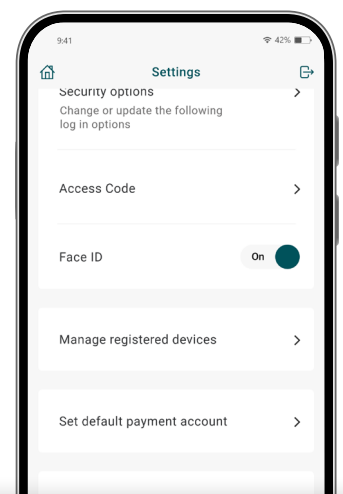
- 2 Select **Settings & security > My settings**.



- 3 Scroll down until you see **How I spend**.



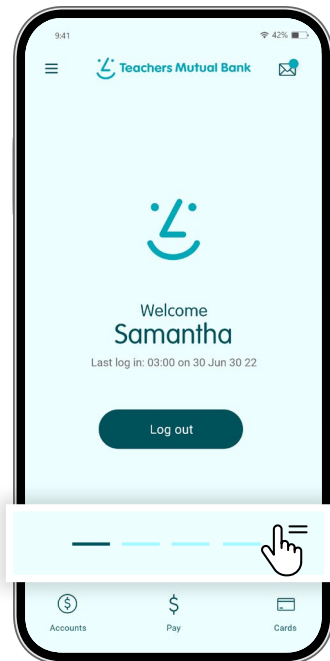
- 4 Switch the **How I spend** button to **On** by tapping it.



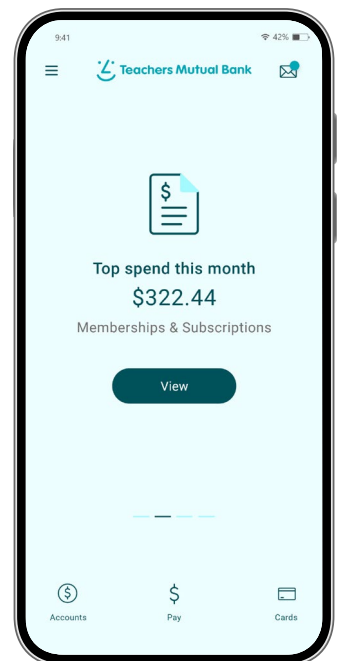
# Know where your money is going

## Track your spending – cont'd

- 5** You can now view your **Top spend this month** by swiping your finger left on the home screen.



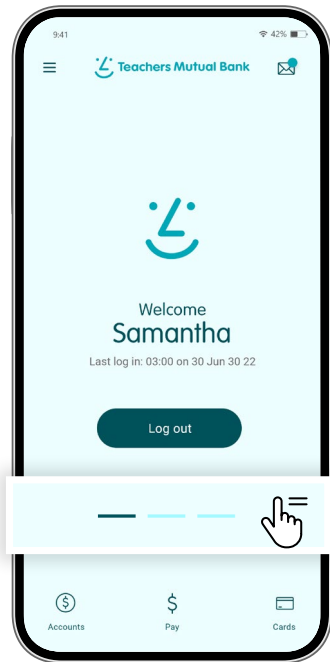
- 6** For more detailed information on your spending, Tap **View**.



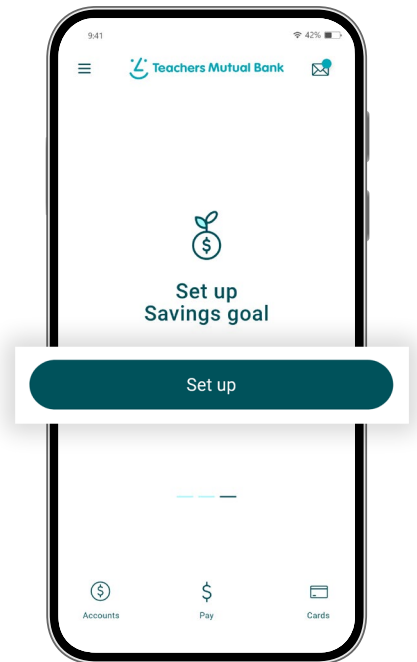
# Setting goals

## Set a savings goal

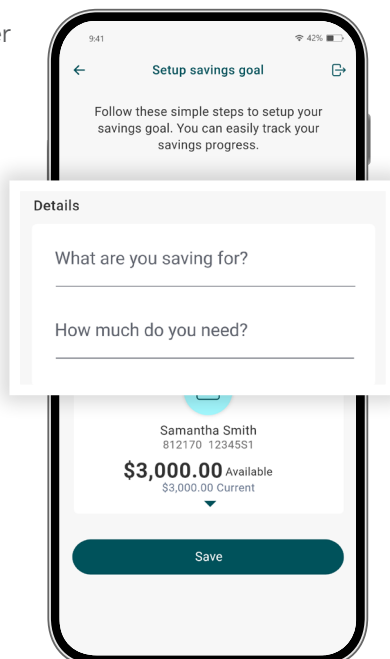
- 1 Swipe left on the home screen until you see **Set up Savings goal**.



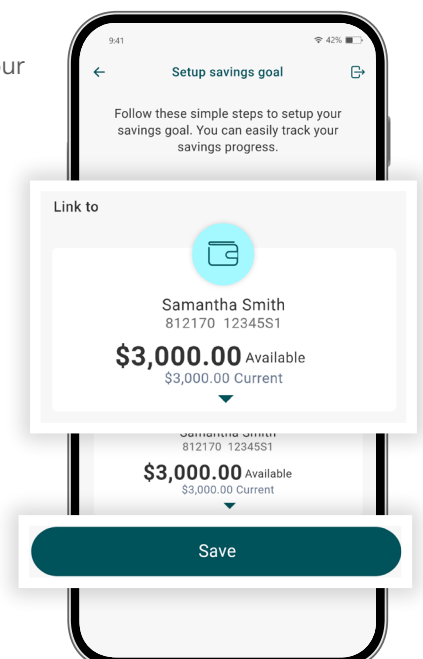
- 2 Next, tap **Set up**.



- 3 Under **Details**, enter a description of what you're saving for and the dollar amount.



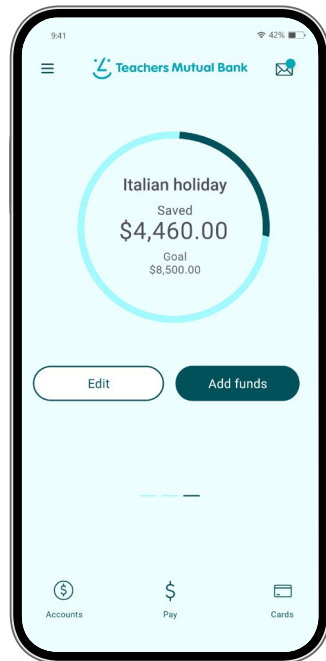
- 4 Choose a savings account to link your goal to, then tap **Save**.



# Setting goals

## Set a savings goal – cont'd

- 5** A graph will appear to track the progress you make towards your goal.



- 6** Your savings goal will also appear on the **Welcome screen**. You can edit it at any time and there is a quick button to add funds.

When you add funds, this is the same as transferring funds between accounts.



**Note:** You can only have one savings goal at a time.