

# Unclaimed Money Refund Request

Complete this form and provide the supporting documentation to lodge a refund request for unclaimed monies with the Australian Securities and Investments Commission (ASIC).

Refunds from the Australian Securities and Investments Commissions (ASIC) can take up to 28 days.

## Section 1: Claimant Details

### Claimant 1

Full Name		
Current residential/business address		
Suburb	State	Postcode
Home Phone	Mobile number	
Email address		

### Claimant 2

Full Name		
Current residential/business address		
Suburb	State	Postcode
Home Phone	Mobile number	
Email address		

## Section 2: Unclaimed money details

Please confirm you have Unclaimed Monies we can assist with by checking the publicly available ASIC register at [www.moneysmart.gov.au](http://www.moneysmart.gov.au)

Full Name of Unclaimed Monies Account		
Address listed for Unclaimed Monies Account		
Suburb	State	Postcode
OTN Reference as listed on ASIC*	Unclaimed Monies Amount	

\*OTN Reference is only required for balances over \$500.00.

## Section 3: Verifying account ownership

**Note:** Certification of true document copies can be done at your local branch or by an Authorised Certifier

- Attach a certified true copy of documents showing proof of account ownership relating to account transferred as unclaimed (e.g. bank statement)
- Attach a certified true copy as evidence to connect you to the address listed on the ASIC record (e.g. Council rates notice, Utilities bill)

### For company claims only\*

- Attach a certified true copy as proof of current association and proof of current Directors/Partners/Authorised Signatories of Company/Inc.

\*If the company is deregistered, please contact ASIC directly. Details can be located on [www.asic.gov.au](http://www.asic.gov.au)

## Section 4: Verifying identity of claimant(s)

- Attach two certified true copies of identification for the account holder; one of which includes a photo, signature, date of birth and current address (e.g. Drivers Licence or Passport)

For authorised representatives, in addition to the above, please provide your identification and authorising document (e.g. certified true copy of Power of Attorney)

## Section 5: Deceased estates claims

The executor or administrator of the estate can claim by providing all of the above documentation, in addition to the following:

- Certified true copy of Death Certificate, certified copy of Will, Identification of executor(s) and Indemnity Form  
or  
 Certified true copy of Probate or Letters of Administration and identification of Administrator(s) or Executor(s)

## Section 6: Refund details

Bank/Financial Institution	Account name			
Branch	BSB	Account no		

**You must ensure that you have provided us with the correct account details. The Bank does not match the account name with the account details you have provided. If you provide an incorrect BSB or account number, it may not be possible to recover moneys from an unintended recipient.**

## Section 7: Declaration and Signatories

I/We certify that the Claimant(s) named in the above is/are the rightful recipient(s) of money remitted to the Australian Securities and Investments Commission (ASIC) in compliance with the Banking Act.


- I/We had an account with Teachers Mutual Bank Limited **OR** I/we are the executor/s of the account holder named above who had an account with Teachers Mutual Bank Limited (strike out whichever is not applicable) where I/We believe that the account balance has been transferred to ASIC;
- The Account details were correct as stated above
- I/We are the rightful recipient(s) of the money in the Account and am/are entitled to claim the money that were available in the Account immediately prior to the value being transferred and the Account being closed by Teachers Mutual Bank Limited
- I/We request Teachers Mutual Bank Limited to act on our behalf for the recovery of the balance of the Account and request ASIC to pay the proceeds to Teachers Mutual Bank Limited
- Any previous appointment of an Agent to act on my/our behalf in this matter, and any direction or authority by me/us to pay the proceeds to the Agent, is hereby revoked
- I/We have notified or will promptly notify the Agent of revocation of authority
- I acknowledge refunds from the Australian Securities and Investment Commission (ASIC) can take up to 28 days
- I am aware that I am responsible for the correctness of the information provided

**Note: It is an offence under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 to give false or misleading information or documents.**

### Signatures: Claimants (or Executors)

Full Name	Full Name
Signature	Signature
Date	Date

**Returning this form**

 Teachers Mutual Bank Limited, Reply Paid 7501, Silverwater NSW 2128

Teachers Mutual Bank Limited is collecting your personal information to enable it to access your application and if successful, will be used arrange for a refund of unclaimed money. Without this information we may not be to consider or approve your application. If the unclaimed money is held by a government body (i.e. ASIC) Teachers Mutual Bank Limited will disclose the collected information to the government body to process the claim. Read our Privacy and Credit Reporting Policy located on our website.